

BULLETIN

NO.: 21-074
DATE: May 11, 2021
TO: All Personnel
FROM: James Gaboury, Deputy Chief, Logistics
SUBJECT: SCBA Flow Testing & PSTRax Documentation

Annual SCBA Flow Testing will begin on May 10, 2021. Breathing Apparatus Repair (BAR) personnel will go to each battalion and provide a one-for-one exchange of every issued SCBA. They will stop by each station on its respective battalion exchange day. This process will reduce unit out of service times while consolidating tracking & documentation.

Units are asked to remain flexible on their assigned battalion exchange day to ease the process. The assigned dates are as follows:

- Battalion 1 – May 12, 2021
- Battalion 2 – May 17, 2021
- Battalion 3 – May 19, 2021
- Battalion 4 – May 24, 2021
- Battalion 5 – May 26, 2021
- Battalion 6 – May 31, 2021
- Battalion 7 – June 2, 2021
- ADMIN & LG SCBA Exchange – June 9,10,11, 2021

Lifeguards and administrative personnel assigned an SCBA will be required to make their exchange at Fire Station 36 on the identified exchange dates. An advance phone call to Station 36 is recommended to ensure personnel are present to perform the exchange.

Personnel are reminded to document all monthly SCBA checks, maintenance, discrepancies and SCBA cylinder air fills via PSTRax.

SCBA Monthly Checks

Monthly checks are completed in the same manner as the Daily Checks but are in more detail. These monthly checks will replace the FDM-16 form. These checks can be completed by the engineer for all SCBAs assigned to the apparatus.

Click here for an instructional video: [SCBA Daily and Monthly Checks](#)

****Any SCBA alert needs to be followed up with a phone call to Fire Station 36. Station 36 personnel will determine what action (if any) will be taken to ensure personnel are equipped with a fully functional and safe SCBA. As a reminder, out of service SCBAs will need to be replaced at Station 36 on a 1 for 1 basis to ensure proper tracking.**

Air Fills

The mandatory process for recording every cylinder air fill has been automated in PStrax. This will fulfill NFPA 1989 compliance and replace the need to maintain a paper log at each fill station.

To document an air fill:

1. Choose “Log Air Fill” in the separate SCBA tab on the Home Screens
2. Select the bottles by cylinder ID number or SN
3. Click “Log Air Fill”
4. IMPORTANT: Select the correct location under “Select an Event”
5. Enter the PSI for this batch of bottles. If bottles are filled to a different PSI, group the air fill logs with bottles filled with the same PSI
6. Add any notes or attachments and click “Log Air Fill”
7. Additional air fills can be recorded from the same screen

Click here for an instructional video: [Air Fills](#)

Questions regarding SCBA Flow Testing shall be directed via the chain of command to Battalion Chief Becky Newell at Battalion 2/C or rnewell@sandiego.gov.

Questions regarding PStrax documentation shall be directed via the chain of command to ECDC Battalion Chief Matt Nilsen, mnilsen@sandiego.gov.