

<b>TITLE</b> O P E R A T I O N S   M A N U A L	<b>STANDARD</b> <b>INSTRUCTION</b> 09		<b>DEPARTMENT</b> F I R E - R E S C U E
<b>SUBJECT:</b> EMERGENCY MEDICAL SERVICES PHARMACEUTICAL ROTATION	<b>SECTION</b> 17	<b>PAGE</b> 1 of 1	<b>EFFECTIVE DATE</b> 27 November 2021

**I.     PURPOSE**

To ensure all pharmaceuticals and supplies are monitored daily and inventories maintained in accordance with County of San Diego Emergency Medical Services (EMS) policy.

**II.    SCOPE**

This policy shall apply to all sworn San Diego Fire-Rescue Department (SDFD) (except lifeguards), and all Emergency Ambulance Provider personnel.

**III.   AUTHORITY**

The fire chief authorizes the information within this policy.

**IV.    POLICY**

A.     On the last day of each month, expiration dates on all medications and supplies shall be checked.

1.     Expiration dates specifying only month and year, expire on the last day of the month (07/25 = 07/31/2025).
2.     Expiration dates with specifying the month/day/year expire on the specific date (07/01/2025 = 07/01/2025).
3.     SDFD
  - a.     Medications (except controlled substances) and supplies shall be exchanged at least 60 days prior to the expiration date with an ambulance or Emergency Ambulance Provider medical supply.
  - b.     Controlled substances will be exchanged when they are within 90 days of expiration with an ambulance, Emergency Ambulance Provider supervisor or central supply.
4.     Emergency Ambulance Provider
  - a.     Use medications and supplies until expired.
  - b.     Upon expiration, return expired medications and supplies to Emergency Ambulance Provider medical supply.

B.     Drug and Supply Shortages

1.     During drug and supply shortages, the deputy chief of emergency medical services and the city EMS medical director may provide temporary modifications to this policy.