

TITLE O P E R A T I O N S M A N U A L	STANDARD INSTRUCTION 10		DEPARTMENT F I R E - R E S C U E
SUBJECT: INJURY AND ILLNESS PREVENTION PROGRAM EQUIPMENT FAILURE	SECTION 12	PAGE 1 of 2	EFFECTIVE DATE 12 November 2020

I. PURPOSE

The purpose of this policy is to outline the procedure to follow in the event of a near miss, actual injury, or death in which any tool, mechanical equipment, or personal protective equipment was a potential contributing factor to an incident.

II. SCOPE

This policy shall apply to all San Diego Fire-Rescue Department (SDFD) personnel.

III. AUTHORITY

The fire chief authorizes the information within this policy.

IV. POLICY

The following procedures should be started immediately in the event a near miss, actual injury, or death occurs which involves any tool, mechanical equipment, or personal protective equipment.

This process will allow for a full investigation to occur to determine if and/or to what degree the tool, mechanical equipment or personal protective equipment was a contributing factor to an incident or injury.

- A. The IC (or second level supervisor if not on an incident) will isolate and secure the item(s) immediately and coordinate the transfer of equipment to the equipment manager as soon as possible.
 - 1. Tampering with the item(s) in any way will not be done.
 - 2. If this action will impede on-scene investigation or photos, then the area shall be secured, and entry denied to any non-essential persons.
- B. Notify Emergency Command and Data Center (ECDC) of the equipment isolation.
 - 1. ECDC shall notify
 - a. Deputy of logistics
 - b. Deputy chief of operations
 - c. Health and safety officer
 - d. Equipment manager
 - e. Union representative
- C. The deputy of logistics, in coordination with the health and safety officer, and recognized employee organization, will determine what type of internal or professional testing and investigation must occur.
- D. The Occupational Health and Safety Committee will review the incident, investigate as needed and report on findings. Any employee interview will respect the employee's rights to due process.

TITLE OPERATIONS MANUAL	STANDARD INSTRUCTION 10		DEPARTMENT FIRE-RESCUE
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- E. After the investigation is complete, the tool, mechanical equipment, or personal protective equipment will be released to the equipment manager.