

TITLE OPERATIONS MANUAL	STANDARD INSTRUCTION 06		DEPARTMENT FIRE
SUBJECT STATION MANAGEMENT: CROSS STAFFING POLICY	SECTION 11	PAGE 1 of 2	EFFECTIVE DATE 07/01/2012

I. PURPOSE

The San Diego Fire-Rescue Department has a wide variety of apparatus and equipment to ensure that it is able to carry out its mission to the citizens of San Diego. At times there will be a need for crews of a particular apparatus to cross staff another.

Within the City of San Diego there are limited numbers of Truck Companies available at any time. In an effort to keep these limited resources available for responses, this policy will discuss the staffing of Truck apparatus in the event its crew is staffing another apparatus.

In situations that require the cross staffing of specialized apparatus the process that is the safest, most expeditious and would provide the most benefit to the entire system is preferred. This policy is only a framework to assist Officers as every contingency cannot be accounted for.

Although this policy's primary focus is directed towards the cross staffing of the type III apparatus, it can be applied to other specialized equipment within the city.

II. SCOPE

This policy shall apply to all SDFD Personnel.

III. AUTHORITY

The Fire Chief authorizes the information within this policy.

IV. DEFINITIONS

- A. Double House Stations in which there are two staffed units.
- B. ERO Emergency Resource Officer located in the FCC
- C. FCC Fire Communications Center
- D. Single House Fire station in which there is one staffed unit.
- E. Type I For the purpose of this reference; this type of apparatus would be classified as an Engine company.
- F. Type III For the purpose of this reference; this type of apparatus would be classified as a Brush Rig/Unit.

V. POLICY

- A. Single House Type III Cross Staff Policy
 1. The Company Officer will respond with the unit recommended by the Computer Aided Dispatched system (CAD).
 2. In most cases the closest Type I engine will be selected by CAD to respond, regardless of cross staffing needs.
- B. Double House Type III Cross Staff Policy
 1. In a double house, the Engine Company is the primary unit used to staff the Type III apparatus.
 2. Both companies should receive notification of the response from FCC.
 3. The Company Officer that is responding should notify FCC of their status.

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4. The Officer of the responding apparatus should place their unit (apparatus that they will be switching out of) out of service.
- C. Possible scenarios when the Type III apparatus is dispatched from a double house and the Engine Crew may not staff the type III rig:
1. An incident in which both the Type I and Type III units have been recommended from the same station to respond; in this situation the Truck Company will staff the Type III apparatus.
 2. An incident in which only the Type III unit has been recommended to respond and only the Engine Company or Truck Company is in quarters:
 - a. If the Engine Company is in the station, that crew will staff the Type III Apparatus for the response, and the Company Officer will place the Engine Company out of service. .
 - b. If the Truck Company is in the station, and the Engine Company is out of the Station, the Truck Company will staff the Type III Apparatus, and the Company Officer of the Engine Company will make a reasonable effort to return to quarters in order to staff the Truck Apparatus for additional responses and place the Engine Company out of service.
 - c. Officers should confer with their BC.
 - d. System status needs will be based on input from the Assistant Fire Chief of Operations, SC1 or ERO.
 3. In situations in which both Engine and Truck are out of the station;
 - a. Of the two companies; the company that is able safely respond back to the station, will be responsible to staff the Type III apparatus.
 - b. If the Truck Crew ends up responding on the Type III, then the Engine Company will make a reasonable effort to return to quarters in order to staff the Truck Apparatus and place the Engine out of service.
 - c. Officers should confer with their BC.
 - d. System status needs will be based on input from the Assistant Fire Chief of Operations, SC1 or ERO.
 4. Another crew is utilizing the Type III apparatus for training and is out of station.
 5. The Engine is on another response or out of service.
 6. Engine does not have qualified Crew/Engineer.