

TITLE OPERATIONS MANUAL	STANDARD INSTRUCTION 04		DEPARTMENT FIRE
SUBJECT FIRE COMPANY INSPECTION PROGRAM: PRE-FIRE PLAN PROGRAM	SECTION 03	PAGE 1 of 2	EFFECTIVE DATE 07/01/01

IV. PRE-FIRE PLAN PROGRAM

A. Purpose

The Pre-Fire Plan Program has been designed as a means of compiling accurate information on specific buildings or areas which will aid Chief Officers and fire fighting companies in handling an emergency incident at that location.

B. Objectives

Broadly stated, the objectives of this program are:

1. To assemble and analyze facts concerning fire protection of buildings and their contents and, to develop pre-fire plans.
2. To familiarize station personnel with their jurisdictional occupancies.
3. To develop and establish the respect, support and confidence of the citizens served.

C. Responsibility

1. The Battalion Chief shall coordinate and supervise the Pre-Fire Plan Program in their Battalion. They will consult and assist their company officers in designating pre-fire buildings and priorities. They will review, approve, initial and forward to Station 16 all information sent to them by their respective company officers.
2. Station 16 personnel shall duplicate and distribute the information encased in plastic, and punched for insertion into a Pre-Fire Plan Occupancy Book carried on all apparatus.
3. The company officers shall implement and complete pre-fire plan tasks as assigned. They shall conduct training sessions for company employees in pre-fire planning procedures and practices. They shall forward the "written" and "plan" information sheets to their Battalion Chief.
4. Company officers shall know the structural configuration, hazardous conditions, operational procedures and resources available in solving emergencies existing in the pre-fire planned buildings in their first-in response district.

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5. All employees shall become familiar with pre-fire planning practices and procedures.

D. Procedures and Information

For exact procedures and supplemental information regarding pre-fire planning zones, building criteria, scheduling and preparing for inspections, inspection techniques, reports and records, symbols and samples, refer to: The "SAN DIEGO FIRE AND LIFE SAFETY SERVICES PRE-FIRE PLANNING POLICIES AND PROCEDURES" handout.