

SERIOUS INJURY AND LINE-OF-DUTY-DEATH
INITIAL ACTION CHECKLISTS

INCIDENT COMMAND INITIAL ACTIONS

Employee Death on Scene (LODD) not transported

- DO NOT GIVE INFORMATION OUT OVER THE RADIO.
- Contact ECDC Command BC via telephone with information [name, crew, work location, cause of death (if known), relevant incident info] so ECDC can begin making pre-identified notifications per policy.
- Protect the body as much as possible and ensure scene preservation.
- Secure all equipment, tools, PPE in place, if possible, for pending 'serious accident review'. If this cannot be done, take pictures and move to a secure location.
- Utilize law enforcement as necessary for scene and equipment/tool/PPE security.
- Establish a media area for the PIO.
 - Do not make any statements to the media until family has been notified.
- Incident may become a homicide investigation.
- Ensure MAST has been notified and is enroute, if this is a fire incident.
- Confirm with all personnel on scene: DO NOT SHARE ANY INFORMATION WITH ANYONE until the family has been notified.
- If family arrives on scene give them an area to congregate away from working areas and media. Assign a chaplain to family, if available.
- Do not release any personnel back into service from the incident until cleared by on-duty deputy chief of operations.

Employee Transport to Hospital (Serious Injury and/or LODD)

- DO NOT GIVE INFORMATION OUT OVER THE RADIO.
- Ensure a chief officer is enroute to the hospital to assume "Hospital Officer" duties.
- Contact ECDC Command BC via telephone with information [name, crew, work location, cause of death (if known), relevant incident info] so ECDC can begin making pre-identified notifications per policy.
- Instruct transporting crew to maintain confidentiality and to not share information over the radio or with the media.
- Ensure scene preservation.
- Secure all equipment, tools, PPE in place, if possible, for pending 'serious accident review'. If this cannot be done, take pictures and move to a secure location.
- Utilize law enforcement as necessary for scene and equipment/tool/PPE security.
- Establish a media area for the PIO.
 - Do not make any statements to the media until family has been notified.
- Incident may become a homicide investigation.
- Ensure MAST has been notified and is enroute, if this is a fire incident.
- Confirm with all personnel on scene: DO NOT SHARE ANY INFORMATION WITH ANYONE until the family has been notified.
- If family arrives on scene give them an area to congregate away from working areas and media. Assign a chaplain to family, if available.
- Do not release any personnel back into service from the incident until cleared by on-duty deputy chief of operations.
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